



In-Person Meetup/Event Hosts: Frequently Asked Questions

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Key Information

Thank you for your interest in hosting a meetup in your city or area! Hosting an event means that you are an engaging and personable student/alumni who enjoys planning events and meeting your Quantic/Valar peers in amazing cities around the world.

This is a voluntary position. You are responsible for planning and hosting the event (acting as the main point of contact for attendees). Quantic staff are available to answer any and all questions as well as assist in advertising your event (with email invitations and posting in the Network).

How do I apply?

Your first step is to email events@quantic.edu expressing interest in hosting an event. You will receive more information about how to submit an event for approval. If your event is approved, you will be invited to an upcoming In-Person Meetup Information Session. You are required to attend an Information Session. Please reach out to events@quantic.edu if you cannot make any upcoming sessions and a recording, the slide deck, and relevant materials will be shared with you. After attending this Information Session, you will have the opportunity to attend a 1:1 Event Planning Chat for Quantic staff to learn more about your event and provide advice as needed.

What event type should I host?

The sky's the limit when it comes to event planning and every city is different! If this is the first time an in-person event has been hosted in your area, the best way to get to know other locals and gauge interest is to host a happy hour at a local spot to socialize. Other common events include networking events such as finding an interesting speaker, touring a brewery, attending a sports event, going on a hike, and more! If you are interested in hosting more than one event, be sure you are providing a good range of opportunities for networking and socializing.

When should I host an event?

Wednesday and Thursday evenings historically have received the best turnout. After work at 6:00 PM or later works well. If planning weekend events suits your schedule better, feel free to look at a weekend. However, don't feel pressured; you can keep your weekends your own!

What is the cost?

Quantic will never ask you to pay for a meetup out of pocket. You will only need to pay for your own refreshments, tickets, etc.! In certain extraordinary cases, your event may receive financial support in the form of a [Visa card](#). Any funds from Quantic will always be in USD and sent as a lump sum. If any funding from Quantic is approved, it will be used only to support your event.

How many people should I expect?

That completely depends on the city. Before you even begin planning, you should check the Network to get an idea of the number of students in your area. Monitoring your RSVPs will give you an idea of final numbers. You must share the number of attendees at your event with Quantic after the meetup. There is no minimum (or maximum) number of attendees for an event! You will have the opportunity to discuss this further at a 1:1 Event Planning Chat.

Should I take pictures?

Yes! Please take lots of good (a nice mixture of group shots, candid shots, people participating in the activity, phones open with the Quantic app up, etc.) photographs and share them on social media (LinkedIn, Instagram, Facebook, etc.) Please feel free to tag Quantic School of Business and Technology. When posting pictures and videos, please use the hashtag: [#wheredoyouQuantic](#). You may upload photos of your event, and encourage attendees to do the same, in real time throughout the event or wait until the following day to post. Don't forget to share your pictures and videos with Quantic staff after the event!

Who is my contact person?

The Quantic Engagement Team. Email: events@quantic.edu. Ask questions, run your ideas by members of staff, pass along final event details. Quantic will ensure that your event is advertised appropriately to all students/alumni in your area.